



Street Lighting Petition Procedure

1. Circulation of Petition

- a. Signed by owners only. If there is more than one owner of a property, all must sign the petition.
- b. Must contain signatures of owners of more than half of the feet of lots and lands abutting streets of the district.
- c. A legal description of the proposed district must be attached to the petition. A Stark County tax map will fulfill this requirement.
- d. A drawing from the Power Company specifying the number, location and lumen power of the lights, describing the lighting support and any other technical specification for the lights.

2. Petition filed with Township Clerk.

3. Clerk notifies Trustees of the filing of the petition and provides a copy thereof.

4. Clerk sets date for a hearing which shall not be more than 30 days after the notification.

5. Clerk prepares notice of hearing for landowners and delivers to the petitioners.

6. Signers deliver copy of notice to every landowner at least 15 days before hearing date.

7. Signers who served notices file affidavits of service provided by the Clerk.

8. Clerk has notice of hearing published in newspaper one time at least two weeks before hearing. This is to notify non-resident owners.

9. Proof of publication filed with Clerk before date of hearing.

10. Hearing is held by Township Trustees:

- a. Each Board member shall travel the proposed lighting district streets and make actual view thereof and of the properties along and adjacent thereto and to be lighted and benefited by the improvement. At the hearing upon the street lighting petition, the Board of Trustees shall receive and hear any and all evidence or testimony by any of the parties affected by such improvement. After conclusion of the hearing, the Board shall determine

the necessity of the improvement. In making this determination, the Board of Trustees will consider the percentage of the affected property owners who signed the petition. A petition containing 70 percent or more of the affected property owners shall be considered favorable towards a determination that the proposed improvement is necessary. The Board of Trustees may also determine that the improvement will result in general as well as special benefits.

b. If the Board of Trustees determines that the proposed improvement is necessary, the attached resolution will be adopted.

11. The Clerk will post notices asking for bids at least 30 days before bids are to be received.