

**Perry Township Board of Trustees  
Budget Hearing/Early Start Time 5:30 pm  
Regular Meeting 7:00 pm ~ December 4, 2018**

**Early Start Time 5:30 pm**

Trustee Haines opened the meeting and welcomed everyone to the Perry Township Board of Trustees meeting for December 4, 2018 and indicated the early start time for budget hearings at 5:30 pm.

**2019 Budget Hearings**

**General Fund:**

Fiscal Officer Schlegel gave a brief outline of the General Fund with the carry over in the amount of \$725,000.00, income in the amount of \$749,953.00; total in the amount of \$1,474.953.00. Mr. Schlegel indicated that as it has been in the past, these numbers will go higher.

Referencing the Township Annual Appropriation Resolution, Fiscal Officer Schlegel gave a brief summary of the specified appropriations for each of the following departments:

**ZONING**

**ADMINISTRATION**

**PARK DEPARTMENT**

**ROAD DEPARTMENT**

**POLICE DEPARTMENT**

**FIRE DEPARTMENT**

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**Call to Order/ Pledge of Allegiance:**

**Excused absence:**

**Additions/Deletions to Agenda:**

**Public Hearings/Invited Guests:**

**Budget Hearing 5:30 pm**

**Bill McCarron, Huntington Broker and Traci Swain, Huntington Account Manager Aultcare Health Benefits Renewal**

Trustee Haines welcomed Bill McCarron and Traci Swain from Huntington here this evening to share all of their hard work and the outcome of the insurance proposal for 2019. Trustee Haines also thanked the health benefits committee members for their participation in the benefits renewal process.

Mr. McCarron stated that there is good news here and thanked the Board for the continued relationship with Perry Township. Mr. McCarron referred to the information before the Board and gave a detailed explanation regarding this renewal process and their recommendation that the Board approve renewing the health care coverage with Aultcare at a quoted rate of 0%. Additionally, Mr. McCarron gave a brief overview of telemedicine and their encouragement for participation in the training to utilize this method.

Trustee Chessler made a motion that based on the information that we have received tonight from our representative from Huntington; that we have received from Aultcare; that the Board accept the proposal of medical rates for the period of January 1, 2019 to December 31, 2019 as they are outlined in detail in a letter dated December 3, 2018 from Aultcare Insurance Company, David Bratton, Account Executive; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

On behalf of the Board, Trustee Haines thanked Mr. McCarron and Traci Swain for being here this evening. Mr. McCarron again extended their thanks on behalf of Huntington.

**Communications:**

**Public Speaks on items up for Board Approval:** None.

**Township Business requiring Board Action:** None.

**Unfinished Business:**

**Status of Letter from Palmer Shankle Requesting No Thru Truck Signage on Genoa Rd. SW**

Trustee Haines referenced the meeting from November 20, 2018 in regard to the communication from Mr. Palmer Shankle's request for No Thru Truck Signage on Genoa Rd. SW. Trustee Haines inquired of Road Superintendent Masalko if he spoke with Jeff Dotson regarding the SCATS (Stark County Area Transportation Study). Mr. Masalko indicated that the cameras went up yesterday, will be monitored for a week and will then be analyzed.

Trustee Haines stated that this matter would be brought back to the table once the traffic study information is received. Trustee Haines inquired if Mr. Shankle had been notified of the traffic study request; Road Superintendent Masalko confirmed that he would reach out to Mr. Shankle.

**Status of Letter from KJ Leffel Requesting Reimbursement Car Window Replacement**

Trustee Haines also referenced the meeting from November 20, 2018 in regard to Mr. KJ Leffel's window replacement request. Road and Park Superintendent Masalko confirmed the road and park employee's corroboration of this 9-7-18 incident.

Trustee Chessler made a motion that the Board authorize the payment to Mr. Kelly Leffel in the amount of \$70.00 for reimbursement of damage to his vehicle; Seconded by Trustee Haines.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

**New Business:**

Trustee Haines made a motion to approve bills and payroll in the amount of \$283,453.23 for the week ending November 27, 2018 and bills in the amount of \$18,960.43 for the week ending December 4, 2018 for a combined total of \$302,413.66; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

**Fiscal Officer:**

**Consider Approving Amended Certificate in the Amount of \$500,000.00**

Fiscal Officer Schlegel requested the Board's approval for the Amended Certificate in the amount of \$500,000.00 from EMS money received.

Trustee Chessler made a motion that the Board approve an additional amended certificate in the amount of \$500,000.00 for money that will be designated for the Fire District Fund from this source of EMS revenues; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

**Consider Accepting Minutes from 11/6/18 and 11/20/18**

Trustee Haines made a motion that the Board accept the minutes from the November 6, 2018 and November 20, 2018; Seconded by Trustee Chessler.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

**Administration:**

**Fire Department:**

**Consider Accepting Resignation of Part Time Firefighter Heidi Knight**

Fire Chief Martin stated that the Fire Department is requesting that the Board accept the resignation of part-time fire fighter Heidi Knight, resignation letter attached before the Board, effective Tuesday, December 4, 2018; Chief Martin indicated that Heidi is unable to fulfill her commitment to the department at this time.

Trustee Haines made a motion that the Board accept the resignation of Heidi Knight, effective Tuesday, December 4, 2018; Seconded by Trustee Chessler.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

**Consider Renewal of Aladtec Contract**

Fire Chief Martin stated that the Fire Department is requesting that the Board authorize the renewal of the Aladtec Online Employee Scheduling and Workforce Management System from January 16, 2019 to January 15, 2020 at a cost not to exceed \$3,900.00. Chief Martin indicated:

- The Aladtec Online System was purchased in 2018 to assist all members of the department in the scheduling of shifts, vacation, sick leave and other aspects of department operations.
- The online system has been extremely helpful with the scheduling of part-time shifts.
- The \$3,900.00 allows for a maximum of 65 users.

Trustee Chessler made a motion that the Board approve the renewal of the Aladtec Online Employee Scheduling and Workforce Management System on an annual basis, effective January 16, 2019 at a cost not to exceed \$3,900.00; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

### **Police Department:**

#### **Consider Renewal of Red Center Contract**

Police Chief Pomesky stated that the Police Department is requesting the Board's consideration to renew the contract with Red Center (L.O.G.I.C.) for 2019 for our dispatching services. This is a one (1) year contract starting January 1, 2019 through December 31, 2019; total cost for this contract is \$364,012.00 (based on \$12.90 per person).

Trustee Chessler made a motion that the Board, subject to the Law Director affixing his approval as to its form and content, approve the written contract that the Board has been presented with L.O.G.I.C. doing business as the Red Center for the upcoming year for dispatching services at a quoted price of \$364,012.00; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

### **Road and Park Department:**

#### **Consider Approval to Advertise Purchase of Dump Truck Chassis and Utility Truck Chassis for Diesel Emissions Reduction Grant (DERG) Program**

Road Superintendent Masalko stated that the Road Department is requesting the Board's approval to advertise for the purchase of a new dump truck chassis and utility truck chassis through the Diesel Emission Reduction Grant that was awarded to us two years ago; this was put on hold due to the Buy America Waiver & Request form that provided the Federal Highway Administration proof that the vehicle is produced with 100% U.S. steel and iron. The cost of this project is \$97,503.11 that the Road Department will need to pay in full; the Ohio Department of Transportation will then reimburse us 75% of those funds in the amount of \$73,127.33; the Road Department will pay the remaining 25% in the amount of \$24,375.78. The bid opening date will be January 8, 2019.

Trustee Chessler made a motion, based on the information we have received from the Road Superintendent about the availability of the grant, that the Board authorize proof of soliciting for bids

for the purchase of a new dump truck chassis and utility truck chassis to the Diesel Emission Reduction Grant that was awarded to us; it is our understanding that the cost of the project, \$97, 503.11, up to that amount, will be paid by the Township, subject to reimbursement of 75% of those funds and that the Township would be required to pay 25% which we believe to be \$24,375.78; subject to the Law Director's approval of the bid documents and the other documents that are being utilized in this transaction, I would so move that we authorize this to take place; Seconded by Trustee Haines.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

**Consideration of Superior Paving and Materials Warranty Letter**

Road Superintendent Masalko referenced the November 6, 2018 regular meeting in regard to the 2018 paving contract invoice matter from Superior Paving and Materials Company. Mr. Masalko referred to the November 20, 2018 warranty letter and response from Scott Oster of Superior Paving and Materials; Trustee Haines confirmed that Law Director Hall had received a copy of this as well; Road Superintendent Masalko confirmed yes and stated that Mr. Hall indicated that this should be sufficient.

Trustee Haines gave a brief overview of the warranty letter information; more discussion took place.

Trustee Chessler made a motion that the Board approve the settlement of this matter in principle and have the Law Director execute the documents on our behalf; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

Trustee Haines confirmed that Road Superintendent Masalko would follow up with Law Director Hall regarding this matter; Mr. Masalko stated yes.

**Law Director:**

**Zoning:**

**Consider Zone Commission and Board of Zoning Appeals Appointments**

Zoning Inspector Cugini referenced the supporting documents, attached before the Board, regarding reappointments for both the Zone Commission and Board of Zoning Appeals. Mr. Cugini indicated that current Zone Commission Chairman, David Ramos, will not be seeking reappointment, his term expiring as of 12-31-18. Mr. Cugini stated that he is asking the Board to consider current alternate Zone Commission member since 2015, Jim English, to be a member of the Zone Commission for a five (5) year term commencing January 1, 2019 through December 31, 2023.

Trustee Haines stated that based on the Zoning Inspector's recommendation, made a motion that the Board appoint Zone Commission member, Jim English, for the term commencing January 1, 2019 through December 31, 2023 to replace David Ramos; Jim English, formerly an alternate member of the Zone Commission will act as a Zone Commission Board Member for the term commencing January 1, 2019 through December 31, 2023; Seconded by Trustee Chessler.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

Zoning Inspector Cugini also relayed that he is asking the Board to consider current Board of Zoning Appeals member since 2004, Eric Vick, for a five (5) year reappointment term commencing January 1, 2019 through December 31, 2023; so moved by Trustee Chessler; Seconded by Trustee Haines.

Trustee Haines inquired of Zoning Inspector Cugini if he would please provide the Board with a job description for both the Zone Commission and Board of Zoning Appeals board members. Mr. Cugini confirmed yes.

**Problem Properties:**

**Executive Session(s):**

**Department Matters Not Requiring Board Action:**

**Administration:** None.

**Fire Department:** None.

**Police Department:**

**October Stats**

**Road Department:** None.

**Parks/Recycling:** None.

**Zoning:** None.

**Law Director:** None.

**Announcements:**

~The 5<sup>th</sup> Annual "Light Up Perry" Residential and Commercial Christmas Lighting Contest; obtain details at [www.perrytwp.com](http://www.perrytwp.com)

**Public Speaks-Open Forum:** None.

**Adjournment:**

With nothing further to come before the Board, Trustee Haines made a motion to adjourn the meeting at 7:32 pm; Seconded by Trustee Chessler.

ROLL CALL: Mr. Haines, yes. Mr. Chessler, yes. Mr. DeChiara, yes.

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Doug Haines, President

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Joe Schlegel, Fiscal Officer