

**Perry Township Board of Trustees**

**Regular Meeting**

**May 7, 2019 7:00 pm**

**Call to Order/ Pledge of Allegiance:**

**Excused absence:**

**Additions/Deletions to Agenda:**

**Public Hearings/Invited Guests:**

**Communications:**

**Public Speaks on items up for Board Approval: None.**

**Township Business requiring Board Action: None.**

**Unfinished Business:**

**Consider Board Approval of Timken Steel Tax Abatement Agreement**

Trustee Chessler indicated that the first item to consider is the approval of the Timken Steel Tax Abatement Agreement. Trustee Chessler referenced the Board's supporting documents and stated that he would go over them for the record for purposes of this Board viewing tonight; the first is a copy of the letter of the notification that we sent dated April 22, 2019 to both Jeff Bartholomew, on behalf of the Perry Local School District and to Dan Murphy, the Director of R.G. Drage Career and Technical Center as the notice required by statute with the Board's intent to consider this Abatement Agreement at Timken Company's application.

Trustee Chessler indicated that the next form is a state issued form called DTE 24, Application for Real Property Tax Exemption and Remission that was also delivered to the school districts with a notification. Trustee Chessler gave a brief explanation to this process and indicated that this was never approved by the Commissioners; the Stark County Prosecutor's Office has notified us that this was rejected in the form it was originally presented so we have gone back now and are doing the things that the Township is required to do and that will be formalized in the Resolution to Consider an Application of the Amendment to the TimkenSteel Enterprise Zone Agreement which the Board has before us tonight. Trustee Chessler stated that he would ask, since this is a public hearing, if there were any Board comments in favor of or opposed to this. Seeing none, Trustee Chessler made a motion.

Trustee Chessler made a motion that the Board approve and memorialize that informal resolution to approve the Application and Proposed Amendment to the TimkenSteel Enterprise Zone Agreement Amendment No. 1; Seconded by Trustee Haines.

ROLL CALL: Mr. Chessler, yes. Mr. DeChiara, yes. Mr. Haines, yes.

Trustee Chessler verified of Law Director Hall that at this point we must forward these documents in evidence of our approval to the Stark County Prosecutor's Office to present to the Commissioners. Mr. Hall confirmed that he would finalize the resolution and hand carry it to the Commissioners.

**New Business:**

Trustee Chessler made a motion to approve bills in the amount of \$134,301.91 for the week ending April 23, 2019 and bills and payroll in the amount of \$242,152.75 for the week ending April 30, 2019 and bills only for the week ending May 7, 2019 in the amount of \$65,860.10 for a combined total of \$442,314.76; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Chessler, yes. Mr. DeChiara, yes. Mr. Haines.

**Fiscal Officer:**

**Consider Accepting April 2<sup>nd</sup> and 16<sup>th</sup> Regular Meeting Minutes**

Trustee Chessler stated that the Board has received the proposed minutes from the meetings conducted on April 2, 2019 and April 16, 2019, Regular Meetings and asked if there were any edits or changes proposed to these minutes; seeing none, Trustee Chessler made a motion.

Trustee Chessler made a motion that the Board approve both April 2, 2019 and April 16, 2019 Regular Meeting Minutes; Seconded by Trustee Haines.

ROLL CALL: Mr. Chessler, yes. Mr. DeChiara, yes. Mr. Haines, yes.

**Administration:**

**Consider ODOT Road Closing SR 172 for Rotary Patriots Parade Sat. May 11<sup>th</sup>**

Trustee Chessler stated that the Board is presented with a memo where we have requested the Ohio Department of Transportation to temporarily close a portion of State Route 172 from Austin Street NW to Genoa Avenue for the 3<sup>rd</sup> Annual Rotary Patriots Community Parade this coming Saturday. Trustee Chessler indicated that all safety measures pertaining to police, fire and road departments have been successfully implemented. The Board is being asked to approve and execute the ODOT road closing approval letter, attached before the Board.

Trustee Chessler made a motion that the Board acknowledge and take the necessary steps to provide approval to the Ohio Department of Transportation for this road closure; Seconded by Trustee Haines.

ROLL CALL: Mr. Chessler, yes. Mr. DeChiara, yes. Mr. Haines, yes.

**Consider Accepting Stark Tusc Wayne JSWS Check in the Amount of \$13,837.96**

**Consider Accepting Ohio Bureau of Workman's Compensation Check in the Amount of \$14,140.13**

Trustee Chessler stated also by memo of May 4, 2019, the Administrator has indicated that the Township has been provided with a check in the amount of \$13,837.96 from the Stark Tusc Wayne Joint Solid Waste District for reimbursement for the fence and camera for the Yard Waste Site Program located at the Road Department, 1500 Jackson Avenue SW.

Trustee Chessler indicated that the Ohio Bureau of Workman's Compensation early premium payment has also resulted in the Board receiving a check in the amount of \$1,087.40 and the Ohio Bureau of Workman's Compensation Employer premium refund invoice in the amount of \$14,140.13.

Trustee Chessler made a motion that the Board gladly accept all three of these things; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Chessler, yes. Mr. DeChiara, yes. Mr. Haines, yes.

### **Consider Increasing Richville Cemetery Fees to be Inclusive of Cribbing Fees**

Trustee Chessler indicated that the Board has entertained extensive discussion regarding the issues we have encountered at the Richville Cemetery as far as the suitability and stability of the soils there. Trustee Chessler stated that we will need to provide some measures to protect against problems occurring in future burials there and have done our due diligence in trying to establish and incorporate a process called cribbing by which this will not happen again. Trustee Chessler stated that he would read from Administrator Fetzer's memo: 'in order to maintain long-term stability of headstone structures and overall safer burial environments, the Board is asked to increase the costs of the Richville Cemetery fees for all Township residents and non-residents to be indicative of the proposed burial services and fees chart as attached.' Trustee Chessler referenced photographs, attached before the Board, exemplifying the process of cribbing that will increase the burial plot fees from \$600.00 to \$800.00; and \$800.00 to \$1,000.00.

Trustee DeChiara inquired if this cribbing would help stabilize the foundation for the stones; Administrator Fetzer confirmed yes and indicated also the safety of the burial process. Trustee DeChiara inquired if we were changing the policy for the foundation and stone. Trustee Haines verified that it was his understanding that this is for the stones, not the casket. Administrator Fetzer stated for the cribbing, to keep the casket stable so the stone does not shift.

Mr. Hall relayed if the Board would recall from the presentation that was given several months ago from the excavators and the monument company and the foundation company, whenever there is an existing monument, by using the cribbing process, it will stabilize and keep that monument from shifting. Mr. Hall stated that this was the main purpose of this process. More information regarding the cribbing process was discussed.

Trustee Chessler made a motion that the Board amend its current schedule of the burial services and fees to include the changes that were proposed plots for Perry Township residents currently at \$600.00 will be increased to \$800.00; plots for non-residents will go from \$800.00 to \$1,000.00 and that is a proposed change to our existing burials; Seconded by Trustee Haines.

ROLL CALL: Mr. Chessler, yes. Mr. DeChiara, yes. Mr. Haines, yes.

### **Fire Department:**

#### **Consider Radio Equipment Purchase for Regional Grant**

Trustee Chessler stated that the Fire Chief has presented to the Board a memo dated May 3, 2019 explaining that the Board is being asked to authorize the Fire Department to purchase miscellaneous MARCS radio equipment in the amount of \$17,092.54 from Motorola Solutions to complete the

requirements under the AFG radio grant that we have applied for and received. Trustee Chessler stated that we have had numerous meetings and discussions about the need and desire to have this type of radio to participate on the MARCS radio system and this is just a completion of that process.

Trustee Chessler made the motion that the Board authorize the Fire Department to purchase miscellaneous MARCS radio equipment in the amount of \$17,092.54 from Motorola Solutions to complete the requirements under the AFG Regional Radio Grant; Seconded by Trustee Haines.

ROLL CALL: Mr. Chessler, yes. Mr. DeChiara, yes. Mr. Haines, yes.

**Police Department:**

**Road and Park Department:**

**Consider Approval to Bid 2019 Resurfacing of Various Township Roads 2019  
Consider Approval to Bid the Resurfacing of Perry and Summerdale Parking Lots**

Trustee Chessler verified of Road Superintendent Masalko if these two Agenda items would be under the same contract; Mr. Masalko confirmed that they were going to be put together in the same package when they went out.

Trustee Chessler indicated that the Board has in the supporting documents the documents relating to the paving program for 2019; Trustee Chessler also referenced the attached proposed Instructions to Bidders.

Trustee Chessler made a motion that the Board authorize the Road Superintendent, with the assistance of the Law Director, to solicit for bids for both the 2019 Resurfacing of Various Township Roads and the Resurfacing of the Perry and Summerdale parking lots with the bids to be opened on June 4, 2019 at 7:00 pm at the Township Hall; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Chessler, yes. Mr. DeChiara, yes. Mr. Haines, yes.

Law Director Hall stated for the Board's information, he did review the bid specifications and indicated that they were ready to be advertised for bid, for both projects. Trustee Chessler thanked Mr. Hall.

**Law Director:**

**Zoning:**

**Problem Properties:**

**Executive Session(s):**

**Department Matters Not Requiring Board Action:**

**Administration:** None.

**Fire Department:** None.

**Police Department:** None.

**Road Department:** None.

**Parks/Recycling:** None.

**Zoning:** None.

**Law Director:** None.

**Announcements:**

~Visit [www.perrytwp.com](http://www.perrytwp.com) and view Save the Dates for Perry Township Community Calendar – 2019

~Perry Rotary Patriots Parade and Patriots in the Stadium, Saturday, May 11<sup>th</sup> from 11:00 am to 3:00 pm. Sponsored by Perry Rotary and AQUA.

~OPERATIONS FLAGS OF FREEDOM 7<sup>th</sup> Annual Heroes Remembrance Ceremony! Sat., May 25<sup>th</sup> Veteran’s Recognition at PHS Fallen Heroes Memorial Hosted by Perry Township, Perry Rotary and Perry Local Schools; RSVP attendance at [www.perrytwp.com](http://www.perrytwp.com).

~Perry Township Fire Department HERO 5K Run-Walk on Memorial Day – Monday, May 27<sup>th</sup> at Perry High School; Register online at [Ohiochallengeseries.enmotive.com](http://Ohiochallengeseries.enmotive.com).

**Public Speaks-Open Forum:** None.

**Adjournment:**

With nothing further to come before the Board, Trustee Haines made a motion to adjourn the meeting at 7:18 pm; Seconded by Trustee Chessler.

ROLL CALL: Mr. Chessler, yes. Mr. DeChiara, yes. Mr. Haines, yes.

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Craig Chessler, President

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Joe Schlegel, Fiscal Officer