

Perry Township Board of Trustees

Regular Meeting

April 7, 2020 6:00 pm

Call to Order/ Pledge of Allegiance:

Trustee DeChiara indicated that tonight's meeting would again be streamed live on the Perry Township Police Department's Facebook page. Trustee DeChiara relayed that based on the recommendation of Governor DeWine and the Ohio Department of Health, the general public is not currently permitted to physically attend this public meeting. Comments or inquiries can be made to office@perrytwp.com or 330-833-2141.

Opening of Personal Protective Equipment Bids 6:00 pm

Fiscal Officer Chessler indicated that the Board previously considered a sole bid received from Fire Force at the February 18, 2020 meeting but quote information was inadvertently omitted from their bid packet. This matter was tabled for further review and consideration and is again being brought forth at tonight's meeting; the Fire Force, Inc. bid amounts are as follows: \$97,425.00 for Prism One and \$100,395.00 for Glide.

Trustee DeChiara made a motion that the Board acknowledge and accept the sole bid from Fire Force, Inc. for personal protective equipment and refer them to the Fire Chief and Law Director for compliance and further review; Seconded by Trustee Haines.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Excused absence: John Masalko, Road Superintendent; Tim Cugini, Zoning Inspector; Joyce Fetzer, Administrator

Additions/Deletions to Agenda:

Public Hearings/Invited Guests:

Swearing in of Craig Chessler – Fiscal Officer

Craig Chessler, Joe Schlegel and Karen Moser Service Recognitions

Trustee DeChiara indicated that we have a special event this evening in recognizing the retirement of our longtime Fiscal Officer, Joe Schlegel and Assistant Fiscal Officer, Karen Moser. Trustee DeChiara asked Mr. Schlegel and Ms. Moser to please join him in front as he presented them with a special recognition award on behalf of the Board, Mr. Schlegel's 28 years and Ms. Moser's 24 years of outstanding teamwork and dedicated service to the Township.

Ms. Moser stated what a privilege it has been working with Fiscal Officer Schlegel, the Board of Trustees and the residents of Perry Township. Mr. Schlegel stated that he and Assistant Fiscal Officer Moser and the Board of Trustees have always given their very best to serve the Perry Township residents and it has been his great pleasure and honor working with Ms. Moser, the Board of Trustees and the community of Perry Township.

Trustee Haines asked Mr. Chessler to also please join him in front for a special recognition; Trustee Haines stated that he would backtrack 30 years ago when Trustee Chessler was elected and served his first term of office; Trustee Haines gave a brief summary of Trustee Chessler's leadership and service to the residents of Perry Township and presented him with a plaque of recognition and appreciation for over 30 years of service. Mr. Chessler gave some brief and sincere remarks and stated his genuine thanks. Mr. Chessler also stated that he would be remiss if he did not acknowledge the immense support of his family over these years, especially his wife, Linda.

Trustee Haines asked Mr. Chessler to please raise his right hand to administer the oath of office.

I, Craig Chessler, do solemnly swear that I will support the constitutions of the United States of America and the State of Ohio and will support the township resolutions of Perry Township, Stark County, Ohio. I will faithfully and impartially discharge all duties incumbent upon me according to the best of my ability and understanding and this I do as I shall answer unto God.

Communications:

Public Speaks on items up for Board Approval:

Township Business requiring Board Action:

Unfinished Business:

New Business:

Trustee DeChiara made a motion to approve bills and payroll in the amount of \$282,237.37 for the week ending April 3, 2020, and bills in the amount of \$131,478.30 for the week ending April 7, 2020 for a combined total of \$413,715.67; so moved by Trustee Haines; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Fiscal Officer:

Consider Accepting the Meeting Minutes from 03/24/20

Trustee DeChiara stated that the Board will consider accepting the minutes from March 24, 2020; so moved by Trustee Haines; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Consider Services Agreement with Paychex

Trustee DeChiara stated that the next order of business on the Agenda is to consider the service agreement for the Paychex Payroll system.

Fiscal Officer Chessler gave a brief overview regarding this new Paychex system.

Trustee Haines stated that based on the information that we have and the fee schedule enclosed here and based on the information that comes back to Law Director Hall and Fiscal Officer Chessler and based on their request, made a motion that the Board move forward with the Paychex schedule as Fiscal Officer Chessler has described; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Administration:

Consider Phase I of Perry Park Improvements

Trustee DeChiara referenced the memo to the Board from Road Superintendent Masalko and Administrator Fetzter regarding the Perry Parks Improvement Phase I.

Regarding the supporting documents, attached before the Board, Phase I will consist of items for our most frequently utilized parks: Summerdale and Perry Park as well as signage identifying all Perry Township Parks. The Board is being asked to consider accepting the Perry Park Phase I quote in an amount not to exceed \$30,650.00.

Trustee Haines stated that based on the information comprised by the Park Superintendent and Administrator referred to as Phase I of the Perry Park Improvements, the Board authorizes these Phase I improvements in an amount not to exceed \$30,650.00; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Consider Discussion of Specific Township Employees Return to Work Status

Trustee Haines indicated that he met with the Road Superintendent and the union representative regarding the work status of the Road Department employees; Trustee Haines indicated that all eight (8) Road Department employees were ready to return to work and relayed that several of the Road Department employees came back to work on Saturday to assist at the Yard Waste site reopening.

Trustee Haines stated that the Board would also address the work status of the part-time Assistant Zoning Inspector and relayed that at this time did not feel that there was enough work to keep him busy. Trustee Haines stated that based on his conversation with Zoning Inspector Cugini, makes the recommendation to lay off the Assistant Zoning Inspector at this time.

Trustee DeChiara made a motion that due to the current situation and work load, the Board take action to lay off Butch Kraus, part-time Assistant Zoning Inspector until further notice; Seconded by Trustee Haines.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Consider Purchase of Clorox 360 Machine

Trustee DeChiara stated that discussion before the Board this evening in regard to the purchase of a Clorox Total 360 System, Electrostatic Sprayer for both the Police Department and the Fire Department would be up for consideration. Trustee DeChiara indicated that it has been difficult to obtain price

information for these machines at this time and inquired if this should be tabled until further information could be obtained. Trustee Haines confirmed his affirmation to table this matter.

Trustee Haines made a motion to table this matter until we have further and better information; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Fire Department:

Consider Accepting Resignation of William Muster

Fire Chief Martin stated that the Fire Department is requesting that the Board of Trustees accept the resignation of part-time firefighter William Muster effective Tuesday, April 7, 2020 to attend an accelerated paramedic course in Bloomfield, Indiana.

Chief Martin stated that Mr. Muster hopes to come back to the township but will reapply at that time. Mr. Muster's letter of resignation, attached before the Board.

Trustee Haines made a motion that the Board accept the resignation at this time for part-time firefighter William Muster, effective Tuesday, April 7, 2020; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Consider Accepting Resignation of Andrew Skolmutch

Fire Chief Martin stated that the Fire Department is requesting that the Board of Trustees accept the resignation of part-time firefighter Andrew Skolmutch effective Tuesday, April 7, 2020. Mr. Skolmutch's letter of resignation, attached before the Board.

Trustee Haines made a motion that the Board accept the resignation for part-time firefighter Andrew Skolmutch, effective Tuesday, April 7, 2020; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Consider Authorizing Acting Officer in Charge Tests

Fire Chief Martin stated that the Fire Department is requesting that the Board of Trustees authorize testing by the Ohio Fire Chiefs' Association to establish a list of candidates for the role of Acting Officer In-Charge (AOIC). Chief Martin gave a brief explanation concerning the specifics of this testing. Law Director Hall also gave his direction and recommendation regarding the testing specifics.

Trustee Haines stated that based on the information from the Fire Chief regarding the Acting Office In-Charge testing, made a motion that the Board proceed with the testing as outlined in the supporting documents, attached before the Board, with the total testing for all candidates not to exceed \$6,200.00; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Police Department:

Road and Park Department:

Law Director:

Zoning:

Consider Ohio Civil Rights Commission Inquiry

Law Director Hall indicated that he was made aware that the Fair Housing Board has filed a complaint with the Civil Rights Division and wanted to suggest to this Board on the record that it is a frivolous complaint; there is no basis for that and gave a brief explanation stating that this matter has been received and directed to legal representation through OTARMA and PERSO.

Problem Properties:

Executive Session(s):

ORC 121.22 (G) (1) to Include Trustee DeChiara Jr. and Trustee Haines

Trustee Haines made a motion that the Board adjourn into Executive Session pursuant to ORC 121.22 (G) (1) to include Trustee DeChiara and Trustee Haines in regard to the opening position of Trustee; there will be no decisions made tonight; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

The Board adjourned into Executive Session at: 6:43 pm

The Board adjourned from Executive Session at: 7:20 pm

Department Matters Not Requiring Board Action:

Administration:

Fire Department:

Police Department:

Road Department:

Parks/Recycling:

Zoning:

Law Director:

Announcements:

~Yard Waste Site at 1500 Jackson Ave. SW is open beginning Wednesday, April 8, 2020 on Monday and Wednesday from 8 am to 2:30 pm and Saturday from 8 am to 4 pm.

Public Speaks-Open Forum:

Adjournment:

With nothing further to come before the Board, Trustee DeChiara made a motion to adjourn the meeting at 7:20 pm; Seconded by Trustee Haines.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes.

Ralph DeChiara Jr., President

Craig Chessler, Fiscal Officer