

**Perry Township Board of Trustees**

**Regular Meeting**

**November 17, 2020 6:00 pm**

**Call to Order/ Pledge of Allegiance:**

**Public Speaks: Scheduled Speakers:**

Tom Nelligan – not present

**Excused absence:**

**Additions/Deletions to Agenda:**

**Public Hearings/Invited Guests:** -- Case Withdrawn

**Re-Zone Case PE-01-20: A List Land Development**

**Public Speaks: 1. Jennifer Orock; 2. Todd Bossler; 3. Becky Bossler; 4. Joe Ianni; 5. Mike Van Fossen; 6. Melissa Bartolone; 7. Karl Kasler**

**Communications:**

**Letter from Bob Gessner About Former Doctor's Hospital Land**

Referencing the communication received from Mr. Bob Gessner requesting that a Township representative attend an upcoming meeting regarding the former Doctor's Hospital Land, Fiscal Officer Chessler indicated that he would be the designated representative concerning this upcoming meeting.

**Public Speaks on items up for Board Approval:**

**Township Business requiring Board Action:**

**Unfinished Business:**

**Discussion of Perry Drive and Brookdale Street**

Road Superintendent Masalko and Police Chief Pomesky each gave a report regarding their investigation concerning Perry Drive and Brookwood Drive.

**New Business:**

Trustee DeChiara made a motion to approve bills in the amount of \$168,466.08 for the week ending November 3, 2020 and bills and payroll in the amount of \$242,745.45 for week ending November 10, 2020 for a combined total of \$411,211.53; Seconded by Trustee Haines.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

**Fiscal Officer:**

**Consider 11/3/20 Meeting Minutes**

Trustee DeChiara made a motion that the Board approve the minutes for the November 3, 2020 Regular Meeting of the Perry Board of Trustees; Seconded by Trustee Haines.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

**Consider Bank Reconciliation**

**Consider Appropriation Status**

Fiscal Officer Chessler referenced the supporting documents, attached before the Board, regarding the recent bank reconciliation and appropriation status report to show what are remaining and unencumbered in the township funds.

Trustee Haines made a motion that the Board approve the bank reconciliation with the date of October 2020 on it; Seconded by Trustee Shreffler.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

Trustee Haines made a motion that the Board approve the appropriations with the date of 11-3-20 on it; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

**Consider Auditor of State Uniform Accounting Network**

Fiscal Officer Chessler indicated that previous Fiscal Officer Schlegel and Assistant Fiscal Officer Moser trained on and utilized the system known as OTAS, the Ohio Township Accounting System, for 28 years and they were informed that at the end of this year, it would no longer be serviceable; it will still exist, but there will be no service available. Mr. Chessler stated that Perry Township will move to the UAN, (Uniform Accounting Network) accounting system, run through the auditor of the state's office. Fiscal Officer Chessler indicated that one of the benefits of this is that the reports that we have to file will be directly accessible to them (state auditor) when they do their audits or they need specific information from us.

Additionally, Mr. Chessler referenced the attachment to this agreement that sets forth that this system is on a fee schedule, we will pay a certain amount for the computer equipment itself and then we will have a monthly fee, based on our budget, of \$325.00 per month, that the Township will be paying to be a subscriber of this service.

Trustee DeChiara stated that based on what Fiscal Officer Chessler is recommending, made a motion that the Board enter into an agreement with Uniform Accounting Network of Columbus, Ohio to have our accounting system that will be reporting to the state, our monthly fee in the amount of \$325.00; Seconded by Trustee Haines.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

**Administration:**

**Consider No Fewer Than 3 RFQ Architectural Firms for Perry Park Restrooms**

Trustee DeChiara indicated that at this time, the Board would discuss the request for quotes for architects for the Perry Park restrooms; further discussion regarding this matter took place.

Trustee Haines verified of Law Director Hall that the Board would be interviewing the architects for the design work of the restrooms; Mr. Hall confirmed yes and relayed that once the Board hires an architect, the architect will negotiate the properties and the fees as well as the construction prints, layout for electric and plumbing and then once that's done, the township will put that out for bid for the contractor to do the actual work.

Trustee Shreffler inquired of Law Director Hall if a score sheet would be required when interviewing the architects; Mr. Hall indicated that a score sheet was not a requisite, the meeting with the architect was basically an interview and negotiation and also relayed that the final approval of an architect would be then be held at a public meeting.

Trustee Shreffler made a motion that the Board consider Stucky Sayner; Brandstetter Carroll; Blythe Construction; and Motter & Meadows and interview those four (4) as the architects for our park restrooms; Seconded by Trustee Haines.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

#### **Consider Additional CARES Act Expenses - \$4,299.96**

Trustee DeChiara stated that Administrator Fetzer relayed that the additional CARES Act expenses would be in the total amount of \$4,299.96 for attorney fees and IT services for developing and enabling the website information.

Trustee Haines made a motion that the Board approve the additional CARES Act expenses for \$4,299.96 for attorney and IT fees; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

#### **Consider Additional CARES Act Non-Profit Maximum Benefits**

Trustee Haines referenced the CARES ACT expenditures and the previous motion made by the Board from the October 27, 2020 Work Session concerning those amounts; Trustee Haines indicated that from what he understands, the representatives of the non-profit entities are indicating their needs are great so he would recommend going from the maximum subgrant of \$1,000.00 to \$5,000.00 to further assist these 501(c)(3)'s through this COVID pandemic; Trustee DeChiara and Trustee Shreffler confirmed their agreement.

Trustee Haines made a motion that based on the CARES Act, for the nonprofit, maximum benefits, that it be no more than \$5,000.00 to match the businesses that we helped out; Seconded by Trustee Shreffler.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

#### **Consider ODOT Letter Concerning Street Closings for Perry Rotary Turkey Trot**

Trustee DeChiara referenced the November 13, 2020 letter from the ODOT District 4 office regarding the request to close S.R. 172 from Saratoga Avenue to Delverne Avenue for the 2020 Perry Rotary Turkey Trot.

Trustee Haines confirmed the letter from the Ohio Department of Transportation and their authority to close State Route 172 from Saratoga to Delverne; closure is scheduled for Thursday, November 26<sup>th</sup> from 7 am to 10 am.

Trustee Haines made a motion that we follow the Ohio Department of Transportation's guidelines and authorize that to be closed also; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

### **Fire Department:**

#### **Consider Change Order for Parking Lot Paving Station #1**

Chief Martin stated that the Fire Department is requesting that the Board approve a change to the bid that was awarded to Hensel Paving for the paving of Station #1 parking lot from \$13,140.00 to \$13,700.00.

Trustee DeChiara stated that based on the recommendation of Hensel Paving and the presentation of Fire Chief Martin, made a motion that the Board authorize the change order in the amount of \$560.00 bringing the total amount of the paving request at Fire Station #1 to \$13,700.00; Seconded by Trustee Shreffler.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

#### **Consider Bleeding Control Kits from EMA**

Chief Martin indicated that Perry Township has been given three (3) Public Assess Bleeding Control Kits to place in buildings of our choice in the Township; the individual kits are contained inside a polycarbonate case that is made to be wall-mounted for easy public access; the kits are designed for public access and locations of potential active shooter/hostile events. Further discussion regarding this matter took place.

Trustee Haines made a motion that the Board accept the bleeding control kits from the EMA and with the recommendation, put them at Sippo Library; Perry High School and Canton Central Catholic High School; Seconded by Trustee Shreffler.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

### **Police Department:**

#### **Road and Park Department:**

#### **Consider Streetscape Light Post Replacement**

Road Superintendent Masalko referenced the June 19, 2020 traffic crash on State Route 172 (Tuscarawas Street) in front of Fishers Foods in Perry Township, totally damaging one of the Gateway

streetscape decorative light poles owned by the Township. Mr. Masalko stated that he received a quote for replacement of this pole from Monty Enterprise Electrical Services and requested direction from the Board regarding this matter. Further discussion regarding this matter took place.

Trustee Haines stated that based on that information, made a motion that the Board proceed with Monty Enterprises to go forward to replace the entire lamp post and everything and electrical work for a price not to exceed \$4,715.00; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

#### **Consider Establishing Pickleball Court at Perry Park**

Trustee Haines referenced a recent meeting that he and Road and Park Superintendent Masalko had with a resident regarding her request of putting in a pickleboard court at Perry Park; it was decided that the end court at Perry Park will be used, and the Road Department will mark the lines for a temporary pickleball court for the current season. Trustee Haines indicated that the Board will target next Spring for establishing a permanent pickleball court; further discussion regarding the input of the pickleball court took place.

#### **Law Director:**

##### **Discussion of Ethics Determination**

Law Director Hall gave a detailed explanation regarding the ethics determination of the Ohio Ethics Commission.

#### **Zoning:**

##### **Consider Potential Zone Commission Member Resumes**

Zoning Inspector Cugini referenced the supporting documents he had forwarded to the Board regarding the four (4) resumes he received from residents to fill the open position for the Zoning Commission Board. Mr. Cugini requested that the Board please consider the scheduling of interviews for these open positions.

Trustee Haines made a motion that the Board interview the four (4) potential Zoning Commission members on December 1, 2020 before the Regular Meeting starting at 4:30 pm and ending at 6:00 pm; Seconded by Trustee Shreffler.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

---

Trustee Haines made a motion for Wednesday, December 9, 2020, that the Board conduct the interviews for the architects for the restrooms at 6:00 pm for every half hour, 6:00 pm; 6:30 pm; 7:00 pm; and 7:30 pm; Seconded by Trustee DeChiara.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

#### **Executive Session(s):**

**Department Matters Not Requiring Board Action:**

**Administration:**

**Fire Department:**

**Police Department:**

**Road Department:**

**Parks/Recycling:**

**Zoning:**

**Law Director:**

**Announcements:**

~Yard Waste Site at 1500 Jackson Ave. SW, Monday, Wednesday and Saturday -- 8 am to 4 pm.

~Perry Township is hosting "Christmas for Local Veterans". There is a special veterans Christmas tree in our lobby recognizing our local veterans, past and present. Feel free to deliver a gift card of any type to be given to local veterans for their service to our great country. Visit [www.perrytwp.com](http://www.perrytwp.com) for details.

~Perry CARES Assistance Program for Small Businesses assistance due to COVID-19 and Residents who have fallen behind on their mortgage or rent. For details, visit [www.perrytwp.com](http://www.perrytwp.com). Application process closes 11/18/20 at midnight.

**Adjournment:**

With nothing further to come before the Board, Trustee DeChiara made a motion to adjourn the meeting at 6:54 pm; Seconded by Trustee Haines.

ROLL CALL: Mr. DeChiara, yes. Mr. Haines, yes. Mr. Shreffler, yes.

---

Ralph DeChiara Jr., President

---

Craig Chessler, Fiscal Officer