

**Perry Township Board of Trustees**

**Regular Meeting**

**March 16, 2021 6:00 pm**

**Call to Order/ Pledge of Allegiance:**

**Public Speaks: Scheduled Speakers:**

**Dana Vargo – Perry History Club Pancake Breakfast**

Dana Vargo, 2910 Green Oak Circle NW, Massillon – Ms. Vargo stated that she was the Perry History Club President and was here this evening to announce that the History Club was having a drive through Founder's Day Pancake Breakfast at the Perry Grange Hall this Saturday, March 20<sup>th</sup> from 8 to 10:30 am. Ms. Vargo announced that the History Club was also having a plant sale the last Friday in April at the Genoa Schoolhouse.

**Excused Absence:**

**Additions/Deletions to Agenda:**

Trustee Haines indicated that there are two additions to add to tonight's Agenda; one, the ongoing problem that the Board has been made aware of with trucks and motor vehicles on 12<sup>th</sup> St. SW that will be discussed under the Police Department Agenda items; and two, the ditch at 325 Leonard that will be discussed under the Road Department Agenda items.

**Public Hearings/Invited Guests:**

**Tim Blythe – Outdoor Public Restroom Presentation 6:00 pm**

**Consider Blythe Construction Agreement**

**RESOLUTION 2021 – 011**

Trustee Haines indicated that Tim Blythe was here with us this evening to give an update on the outdoor public restrooms at Perry Park and Summerdale Park. Trustee Haines also relayed that he and Administrator Fetzer met with Mr. Blythe last week to discuss some preliminary information regarding these restrooms.

Mr. Blythe referenced the design concepts of both the Summerdale Park and Perry Park restrooms, attached before the Board. More detailed discussion took place among the Board, Law Director and Mr. Blythe.

Trustee Haines stated that based upon the information given and approval by the Law Director, made the motion that the Board approve the design construction management agreement with Blythe Construction LLC and the Perry Township Board of Trustees with all the information enclosed at a price not to exceed \$13,000.00; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

**Attorney Kuntz 6:30 pm**

**Executive Session(s):**

**ORC 121.22 (G) (3) Conference with Legal Counsel Concerning Imminent or Pending Court Action to Include the Board, Attorney Kuntz and Others as Requested**

Trustee Haines made a motion that the Board adjourn into Executive Session pursuant to ORC 121.22 (G) (3) conference with legal counsel considering imminent or pending court action to include the Board, Attorney Kuntz and others as requested; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

The Board adjourned into Executive Session at: 6:31 pm

The Board adjourned from Executive Session at: 7:17 pm

**Communications:**

**Public Speaks on items up for Board Approval:**

**Township Business requiring Board Action:**

**Unfinished Business:**

**New Business:**

Trustee Haines made a motion to approve bills in the amount of \$108,739.44 for the week ending March 2, 2021 and bills and payroll in the amount of \$274,358.39 for the week ending March 9, 2021 for a combined total of \$383,097.83; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

**Fiscal Officer:**

**Consider Accepting 03/02/21 Meeting Minutes**

Trustee Haines made a motion that the Board accept the March 2, 2021 meeting minutes; Seconded by Trustee Shreffler, yes.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

**Consider Authorizing an Additional 75 hours for Christy Bresson as a Consultant During the UAN Transition at a Fee of \$30 per Hour**

Fiscal Officer Chessler relayed brief information regarding this request for additional hours.

Trustee Haines stated that based on the information given, made a motion that the Board authorize an additional 75 hours for Christy Bresson as a consultant during the UAN transition at a fee not to exceed \$30 per hour; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

### **Consider Bank Reconciliation Documents**

Trustee Haines stated that he would make a recommendation to approve the bank reconciliation documents dated March 2, 2021; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

### **Administration:**

### **Consider Stark Tusc Wayne Yard Waste Site Agreement**

#### **RESOLUTION 2021 - 012**

Administrator Fetzer referenced her memo to the Board with supporting documents regarding the Stark Tusc Wayne Solid Waste Management District's Yard Waste Plan for 2021; in order to continue participating with this existing program, the Board will need to make a decision to either continue serving our Stark County residents with the program or choose to privatize the Yard Waste Program. Administrator Fetzer indicated that the Board has been awarded \$28,288.00 for expenses associated with maintaining a yard waste host site including loading and hauling or processing materials.

Trustee Haines stated that based on that information, made a motion that the Board accept the grant for \$28,288.00 for the year 2021; seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

### **Consider Continuation of Getz Cleaning Company to Sanitize Perry Parks and Restroom Facilities with CARES Act Funds**

Administrator Fetzer gave a brief explanation regarding Getz Professional Cleaning Services and request to continue their services as a continuation from last Spring at a rate of \$2,400.00 for five (5) Perry Parks; \$225.00 for the Road Department; and \$360.00 for both Fire and Township Administration offices for a combined total of \$2,985.00. Administrator Fetzer indicated that due to the continuation of COVID-19, the monthly fees for such cleanings will be utilized with CARES Act funds for a combined monthly fee of \$2,985.00.

Trustee Haines stated that based on that information, made a motion that the Board renew the contract with Getz Cleaning Company to sanitize the restroom facilities for five (5) Perry Parks, as well as the Road Department and both Fire and Township Administration offices with an amount not to exceed \$2,985.00; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

### **Fire Department:**

### **Consider Resignation of Daniel Courtney**



Chief Martin stated that the Fire Department is requesting that the Board of Trustees accept the resignation of part-time firefighter/EMT Daniel Courtney, effective March 13, 2021, resignation letter attached before the Board.

Trustee Haines stated that based on that information, made a motion that the Board accept the resignation of Daniel Courtney, effective March 13, 2021; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

#### **Consider Resignation of Allison Fetters**

Chief Martin stated that the Fire Department is requesting that the Board of Trustees accept the resignation of fulltime firefighter/paramedic Allison Fetters, effective March 28, 2021, resignation letter attached before the Board.

Chief Martin indicated that Allison has expressed a desire to remain with the department as a part-time employee and the department has no objection; should the Board elect to grant Allison part-time status, Allison would be bound by the current rules, regulations and benefits afforded to part-time employees.

Trustee Haines stated that based on the information we have, we are recommending that we're approving the resignation of Allison Fetters in regard to her employment status from resigning from full-time and there's a full-time hiring pre-employment agreement that Chief Martin and Law Director Hall will work out with her since she was here less than one (1) year in the total of \$1,849.00; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

Trustee Haines stated that based on that same information, made a motion that the Board hire Allison Fetters as a part-time firefighter, effective March 29, 2021 and she will receive all of the benefits entitled to part-time firefighters at the current rate for part-time firefighters; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

#### **Consider Establishing a Fulltime Hire List**

Chief Martin stated that the Fire Department is requesting that the Board of Trustees authorize the Fire Department to take the appropriate steps to establish a fulltime hiring list. Chief Martin referenced his memo to the Board as well as hiring documents and fitness testing and indicated that they have been approved by the Law Director.

Trustee Haines stated that based on that information, made a motion that the Board start the process of establishing a new updated, full-time hire list based on all of the information and credentials that Chief Martin has given us; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

#### **Consider Resolution to Increase Not to Exceed Amount to Krugliak, Wilkins, Griffiths and Dougherty**

Trustee Haines stated that based on an ongoing investigation, made a motion that the Board pass a resolution to allow for services provided by Krugliak, Wilkins, Griffiths and Dougherty and Attorney Leslie Kuntz shall be invoiced for an additional \$2,000.00 and that would be charged to the Fire Department; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

#### **Police Department:**

##### **Trucks and Motor Vehicles on 12<sup>th</sup> St. SW**

Trustee DeChiara relayed email communications and complaints he has received regarding truck traffic out of the employee access gate of Waikem's car lot property on 12<sup>th</sup> St. off of Leonard Avenue.

Trustee Haines referenced the No Trucks signage posted in that area; Chief Pomesky relayed that the current placement of the signage does not give opportunity for advance warning regarding the truck traffic. Chief Pomesky also relayed the extra patrol the Police Department has been providing in this area for speeding violations.

Trustee Haines stated that what he would ask of Road Superintendent Masalko and Chief Pomesky is that if we conveyed in this area the orange lines like we did on Genoa and Southway, temporarily, and Navarre and Southway, temporarily, as well as adjusting the signage so you can see that the orange lines are recognizable, it would help the truck traffic be aware of the limitations. More discussion took place regarding this issue.

#### **Road and Park Department:**

##### **Consider Approval of New Dump Truck Chassis with Dump Bed**

Road Superintendent Masalko stated that the Road Department is asking the Board's consideration for the purchase of a new dump truck to replace one of their aging trucks in their fleet; this truck will be used for a salt and plow truck and will also be outfitted with a pre-wetting brine system for more efficiency. Additionally, this truck will have the capability of use for pulling a trailer with a back hoe. Road Superintendent Masalko referenced the supporting documents, pricing quotes and specification proposals, attached before the Board.

Trustee Haines stated that based on that information, made the motion that the Board approve the purchase of a new truck from Young Truck Sales not to exceed \$83,173.00 and from Concord Road Equipment not to exceed \$64,803.40 with Concord Road Equipment being a state minimum bid and with Freightliner going through Young Truck Sales being able to give a state minimum bid for a total amount to exceed \$147,976.40; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

##### **Consider Pay Adjustment for Park Employees**

Road Superintendent Masalko referenced the wage chart, attached before the Board, and stated that he is proposing to the Board to consider increasing the wage from \$10.00 per hour to \$13.00 per hour in the Parks Department.



Trustee Haines stated that based on the recommendation of the Parks Superintendent, made a motion that we take our summer rate to \$13.00 an hour from the previous \$10.00 an hour for all seasonal positions effective tonight; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

#### **Consider Hiring Part-Time Seasonal Employees Richard Miller**

Trustee Haines referenced Road Superintendent Masalko's memo to the Board and stated that he would also make a motion that we hire Rich Miller as a seasonal employee at the rate of \$13.00 per hour and any employee benefits that he is entitled to; Seconded by Trustee DeChiara.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

#### **Discussion and Consideration of Reconstruction of Tennis Court to Encompass Pickle Ball Courts at Regis Perry Memorial Park**

Road Superintendent stated that as the Board is aware, there has been some interest in establishing a pickle ball court throughout the park system.

Road Superintendent Masalko indicated that the Park Department has received a quote from Vasco Sports Contractors in the amount of \$140,000.00 to re-do the tennis court at Regis Perry Memorial Park. Reworking the present three tennis courts into two tennis courts with three pickle ball courts, the work involved in this would be milling existing courts down to stone grade, installation of proper limestone base and asphalt mix, installation of new post, and painting and striping in accordance to all USTA's specifications.

Mr. Masalko relayed that the tennis courts will need to have some kind of attention done to them even if the Board opts to not move forward with the reconstruction of the courts.

Law Director Hall relayed that he would ask that any resolution made by the Board include the authorization of the Park Superintendent, Administrator and Law Director in advertising bid specifications for this project.

Trustee Haines stated that based on that information, made a motion that the Board get specifications out for bid for the tennis courts, pickle ball court at Perry Park and get the specifications to the Park Superintendent, Administrator and the Law Director to put those bids together; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

#### **325 Leonard**

Trustee DeChiara indicated that there is a resident at 325 Leonard that has had ongoing water issues and relayed that he has been out to the resident's home several times. Trustee DeChiara relayed that this resident lives at the bottom or close to the bottom of the hill on Leonard Avenue; the water runs downhill, she gets flooded out because the property owner immediately to the south of her has a culvert that is inadequate to handle the water flow. Trustee DeChiara relayed that this resident wants

to get a permit to have her ditch closed in; Road Superintendent Masalko confirmed this water culvert issue and stated that the Road Department has had to address this issue each year.

Trustee Haines relayed that the resident has a right to close in her culvert, at her expense, but it will ultimately cause the waterflow to divert to another neighbor's property and still remain an issue. More discussion took place regarding this matter. Road Superintendent Masalko relayed that the water pipe would need to be upsized to accommodate the waterflow; Trustee Haines recommended that we first communicate this information to the Leonard Ave. property owner and then move forward with her response; Trustee DeChiara stated he agreed with that.

**Law Director:**

**Zoning:**

**Problem Properties:**

**Department Matters Not Requiring Board Action:**

**Administration:**

**Fire Department:**

**Police Department:**

**Road Department:**

**Parks/Recycling:**

**Zoning:**

**Law Director:**

**Announcements:**

**Public Speaks-Open Forum:**

**Adjournment:**

With nothing further to come before the Board, Trustee Haines made a motion to adjourn the meeting at 8:09 pm; Seconded by Trustee Shreffler.

ROLL CALL: Mr. Haines, yes. Mr. Shreffler, yes. Mr. DeChiara, yes.

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Doug Haines, President

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Craig Chessler, Fiscal Officer