

**Perry Township Board of Trustees
Reorganizational Meeting
January 3, 2023 7:00 pm**

Call to Order/ Pledge of Allegiance:

Invited Guest(s):

1. Swearing in of Police Officer ~ Tyler Ivey

Trustee Nelligan administered the Oath of Office to Tyler Ivey as an Officer of the Perry Township Police Department.

2. 10-Minute Recess

Consider the resignation of Jack Keim II

Fire Chief Sedlock asked the Board to accept the resignation of Jack Keim, II. Chief Sedlock indicated that Jack Keim, II is retiring after 17 years and it was an honor to work with him.

Reorganizational Matters:

Motions:

A. Appointment of Board President

Trustee Miller made a motion that the Board appoints Trustee Lisa Nelligan as our Board President for 2023; Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

B. Appointment of Vice President

Trustee Nelligan made a motion that the Board appoints Trustee Miller as Vice President for 2023; Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

C. Establish 2023 Annual Compensation for Board and Fiscal Officer per ORC 505.24

Trustee Nelligan made a motion that the Board considers establishing the 2023 Annual Compensation for Board and Fiscal Office per ORC 505.24; Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

D. Establish a Wage Schedule for all Non-Union Bargaining Units

Trustee Nelligan proposed a motion that the Board considers establishing a wage schedule for 2023 effective 12-30-22 for all Non-Union Bargaining Units not including our part-time firefighters; Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

E. Reappoint Personnel to Fiduciary and Non-Bargaining Unit Positions to Include Benefits, Terms and Conditions of Employment

Trustee Nelligan made a motion that the Board considers reappointing personnel to fiduciary and non-bargaining unit positions to include benefits, terms, and conditions of employment; Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

F. Consider Authorizing the Fiscal Officer to do Advances from the General Fund as Deemed Necessary

Trustee Nelligan made a motion to consider authorizing the Fiscal Officer to do advances for the upcoming year; Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

G. Set Monthly Day and Time for Regular Meetings/Consider Work Sessions as an Allotted Time Period to Regular Meetings

Trustee Nelligan made a motion that the Board considers setting the monthly Board of Trustee meetings for the first and third Tuesday of each month beginning at 6:00 pm and then doing Work Sessions as necessary beginning at 6:00 pm. This will be the first and third Tuesdays of the month starting time at 6:00 pm. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

H. Approve Receipt of all Advances from County Auditor on Property Taxes

Trustee Nelligan made a motion that the Board considers approving receipts of all advances from the County Auditor on our property taxes; Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

I. Consider Accepting the Approval of the 2023 Township Budget ~ \$20,193,506.06

Trustee Nelligan made a motion that the Board considers accepting the approval of the 2023 Township Budget of \$20,193,506.06. Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

J. Consider Setting 2023 Mileage Reimbursement per mile per Current IRS Rates

Trustee Nelligan made a motion that the Board considers setting the 2023 mileage reimbursement per mile per the current IRS rates; Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

K. Authorize Fiscal Officer to Invest Interim Funds and Conduct Operational Transfers Within Funds as Available and Necessary

Trustee Nelligan made a motion that the Board considers authorizing the Fiscal Officer to invest interim funds and conduct operational transfers within funds as available and necessary. Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

L. Establish Rate of Reimbursement for Uniform Clothing Allowance for Non-Union Personnel Limited as Follows:

- 1. Police Chief - \$1,200.00**
- 2. Road Superintendent and Assistance Road Superintendent - \$500.00**
- 3. Fire chief and deputy Chiefs \$750.00**
- 4. Township Administrator - \$500.00**
- 5. Zoning Inspector and Assistant Zoning Inspector - \$500.00 Township**

Trustee Nelligan tabled for consideration to Establish a Rate of Reimbursement for Uniform Clothing Allowance for Non-Union Personnel as something was brought to Trustee Nelligan's attention. She needs to validate and verify all the uniform allowances of the non-union personnel. This issue was tabled to the next meeting. Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

M. Consider Utilizing GovDeals.com Auction Site for Calendar Year 2023

Trustee Nelligan made a motion that the Board considers utilizing GovDeals.com as the Townships auction site for the calendar year 2023 for the sale of township property. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

N. Consider affirming and ratifying video service provider

Trustee Nelligan made a motion that the Board considers the ratifying video service provider. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

O. Consider authorizing the township administrator to proceed with Actuarial Report for 2022 self-funded vision and dental benefits per the state auditor's request;

Trustee Nelligan made a motion that the Board considers authorizing the township administrator to proceed with Actuarial Report for 2022 self-funded vision and dental benefits per the state auditor's request; Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

P. Consider Blanket Certificates, purchase orders, and open blankets for each department

Trustee Nelligan made a motion that the Board consider blanket certificates, purchase orders, and open blankets for each department. Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Q. Consider super blanket certificates for all departments

Trustee Nelligan made a motion that the Board considers Blanket Certificates, purchase orders, and open blankets for each department. Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Excused Absence:

1. John Masalko
2. Chris Young

Additions/Deletions to Agenda:

Police Department: Adding Tyler Ivey

Public Speaks: Scheduled Speakers:

Communications:

Public Speaks on Items Up for Board Approval:

Township Business Requiring Board Action:

1. Unfinished business:

a. Status Update of 4 Way stop sign requested at 7th St. intersection

Trustee Nelligan gave an update on the 7th Street intersection stop sign request. Trustee Nelligan stated she had a conversation with Dave Torrence in November 2022 from the Stark County Engineers Office. Mr. Torrence indicated to Trustee Nelligan that he will have a few engineers go out to the location and make sure there are no site issues. Once he has approved the location and given any recommendations it would be then up to the Trustees whether or not the Township would want to install a stop sign at that location. He recommended probably only one stop sign based on his knowledge of the situation. He will contact the Township as soon as he has his recommendations. Law Director Mathews answered questions that Trustee DeChiara was concerned with. Law Director Mathews stated a resolution would need to be passed with this action.

2. New business

Department Agenda Items (Informational/Action items)

Administration:

Consider accepting OTARMA checks in the amount of \$2,500.00

Administrator Martin stated that attached to the agenda for the Board's review are three checks provided by OTARMA ~ Ohio Township Association Risk Management Authority. The Board has enjoyed a partnership with OTARMA for 28 years and in doing so reaps the benefit of many programs facilitated by OTARMA.

In 2016, the OTARMA Board of Directors created a Police and Fire safety reimbursement grant program for all of their insured Police and Fire department members who utilize Lexipol or similar services who assist with developing policies and procedures that help keep FD/PD members safe in the workplace and ensure the safety of our residents. The grant can also be used for purchasing safety equipment.

Administrator Martin present two checks, one for the Perry Fire Department and the other for the Perry Police Department for reimbursement towards their annual premium paid to Lexipol.

Administrator Martin asked the Board to please make a motion to accept the OTARMA grant reimbursement in the amount of \$2,500.00. With \$1,000.00 being distributed to the police department account, \$1000.00 going to the Fire Department, and \$500.00 going into the Road Department account.

Trustee Nelligan proposed a motion that the Board accepts the OTARMA grant reimbursement in the amount of \$2,500.00. With \$1,000.00 being distributed to the police department account, \$1000.00 going to the Fire Department, and \$500.00 going into the Road Department account. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Consider 2023 FSA ~ Flexible Spending Account participants

Administrator Martin stated participants enrolling in an FSA allows employees to put money aside pre-tax for medical, and dental services not covered under our original plans such as braces, etc., and vision expenses for themselves, their spouse, or dependents.

Examples of eligible expenses are deductible expenses, office visit copays, prescription copays, bandages, Tylenol, cough medicine, and hundreds of other items listed on the FSA online store site. An employee may contribute up to \$3,500.00 max. The amount chosen will be deducted equally from each paycheck throughout the year. An employee may also pay for preschool or child day with an FSA account. Administrator Martin continues with the benefit of choosing an FSA account.

Administrator Martin asked the Board to please make a motion to approve the roster of employees to participate in the 2023 FSA employee program.

Trustee Nelligan stated so moved. Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Zoning:

Fire Department:

Consider acceptance of the Aladtec contract

Fire Chief Sedlock requested the Board to consider accepting the renewal of the Aladtec contract. Chief Sedlock stated that all the department's scheduling is done by utilizing this program. It provides 24-hour access for all of our department members to view their schedules, schedule shifts, and submit time off among other items. It had been proven to be a very useful tool for our department. Chief Sedlock would like to recommend the renewal of the Aladtec contract for the time frame of 1-16-23 to 1-15-24 for the amount of \$3,272.18.

Trustee Nelligan stated so moved. Seconded by Trustee DeChiara

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Consider the resignation of Jack Keim II

Fire Chief Sedlock requested the Board to consider accepting the resignation of Jack Keim, II. He is retiring after 17 years of service. He would like the Board to accept his resignation effective January 7, 2023.

Trustee Nelligan stated so moved. Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Police Department:

Consider agreement with Stark County Law Enforcement Training Facility

Chief Guist asked the Board to consider an agreement with the Stark County Sheriff's Office for the use of their new Stark County Law Enforcement Training Facility located at 143 1st Street SE Massillon, Ohio 44646. The terms of the agreement are from January 1, 2023, to December 31, 2023. Either party may terminate the agreement by providing the other party written notice not less than sixty days prior to the date of termination. The cost of this agreement is \$25.00 per officer. At this time, we have twenty-one (21) officers with two (2) new potential hires at the beginning of 2023. The total price at this time including the new hires would be \$575.00. Trustee Miller asked a few more questions about what the facility will provide. Chief Guist explained all the training that the facility provides.

Trustee Nelligan made a motion to enter into the agreement with the Stark County Law Enforcement Training Facility for the year 2023 per \$25.00 per officer pending the Law Director's approval. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes

Consider hiring Tyler Ivey to the Police Department

Chief Guist asked the Board to consider hiring Tyler Ivey to the Perry Township Police Department at the rate of \$25.75 an hour. His effective date will be January 6, 2023. He will be entitled to the uniform allowance of \$1,200.00 per year. He has passed all the required tests.

Trustee Nelligan made a motion to hire Tyler Ivey to the Perry Township Police Department at the rate of \$25.75 an hour. His effective date will be January 6, 2023. He will be entitled to the uniform allowance of \$1,200.00 per year. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes

Roads and Parks Department:

Consider the purchase of Snow and Ice Treatment in an amount not to exceed \$257,590.00

Trustee Nelligan spoke on behalf of the Road Department. She asked the Board to consider the purchase of snow and ice treatment in the amount not to exceed \$257,590.00. The vendors for this service are Cargill, Inc. and De-icing Technologies and DRS services for salt purchase and elevation.

Trustee Nelligan made a motion to consider the purchase of snow and ice treatment in the amount not to exceed \$257,590.00. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes

Fiscal Officer:

Fiscal Officer Chessler proposed a motion that the Board considers accepting pending warrants of bills/payroll for the week ending 12/20/2022 in the amount of \$227,670.41 and bills/payroll for the week ending 12/27/22 in the amount of \$273,927.11 for a combined total of \$501,597.54.

Trustee Nelligan stated so moved. Seconded by Trustee Miller

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Consider accepting November 2022 Bank Reconciliation

Fiscal Office Chessler asked that the Board consider the November 2022 bank reconciliation.

Trustee Nelligan made a motion to accept the November 2022 bank reconciliation. Seconded by Trustee DeChiara.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Consider clearing outstanding checks over one-year-old in the amount of \$463.41

Fiscal Officer Chessler proposed a motion that the Board considers approving the resolution to clear the outstanding checks that are over one year old.

Trustee stated so moved. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Board of Trustees Updates-Roll Call

1. Trustee Nelligan
2. Trustee Miller
3. Trustee DeChiara Jr.

Addition to Agenda

Zoning:

Department Matters Not Requiring Board Action:

Administration:

Fire Department:

Police Department:

Road Department:

Parks/Recycling:

Zoning:

Law Director:

Announcements:

Executive Session(s):

Adjournment:

With nothing further to come before the Board, Fiscal Officer Chessler proposed a motion that the Board considers adjourning the meeting at 7:36 pm; Trustee Nelligan stated so moved. Seconded by Trustee Miller.

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Lisa Nelligan, President

Craig Chessler, Fiscal Officer