

Perry Township Board of Trustees

Reorganizational Meeting

January 2, 2024, 6:00 pm

Call to Order/ Pledge of Allegiance:

Welcome/Invited Guests

- 1. Oath of Office for Trustee Ralph DeChiara Jr. as presented by Plain Twp. Trustee and retired Fire Chief, John Sabo**

Trustee and retired Fire Chief John Sabo spoke a few words on his history with Perry Township and Trustee Ralph DeChiara Jr. Trustee. Retired Fire Chief Sabo also spoke about service for the township. Trustee and retired Fire Chief John Sabo gave the Oath of Office to Trustee Ralph DeChiara, Jr.

- 2. Oath of Office for Police Officer ~ Sarah Carver**

Trustee Lisa Nelligan gave the Oath of Office to Sarah Carver. Chief Bryan Taylor said a few words about Ms. Carver.

- 3. 10 Minute Recess**

- 4. Zoning Hearing Cases PE#32023, PE#42023 and PE#52023**

Trustee Nelligan asked if there was anyone in attendance who wanted to speak concerning these properties. Charles Dugan stated his name and his address as 512 Zern Ave SW. He told the Board that they already knew his story. Mr. Dugan spoke about the water issue he has with runoff water to his property. His biggest concern is if this is approved and turned into a commercial property instead of leaving it as it is, this will become a parking lot. A representative of Diehl Automotive, Mike Moorehead, spoke on what will be developing on the property.

Trustee Nelligan made a motion to close the public hearing on the Zoning issues. Seconded by Trustee Miller

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Trustee DeChiara stated he sympathized with Mr. Dugan but did see Diehl's reason for the zoning change. Trustee DeChiara stated he would only go along with a change if Mr. Dugan's property was protected. He directed the question to the Diehl representative. Trustee DeChiara stated the history of the property when it was owned by Waikem. Zoning Inspector Whytsell stated the overall problem. He feels there are 2 issues. The conversation continued.

Law Director Mathews gave directions on voting on this issue.

Trustee Nelligan made a motion on **Case #32023** to table the issue because she wanted to go out to the site before making a decision. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Trustee Nelligan made a motion to approve the recommended denial submitted by the Stark Regional Planning Commission and the Perry Zoning Commission, **Case #42023** as this would push the commercial strip of parcels deep into the residential territory. Seconded by Trustee Miller.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Trustee Nelligan made a motion to approve the recommended denial submitted by the Stark Regional Planning Commission and the Perry Zoning Commission, **Case #52023** as this would push the commercial strip of parcels deep into the residential territory. Seconded by Trustee Miller.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Reorganizational Matters Motion:

A. Appointment of Board President

Trustee Nelligan made a motion to elect Matt Miller as Board President. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

B. Appointment of Vice President

Trustee Nelligan made a motion to elect Trustee DeChiara as Vice President. Seconded by Trustee Miller.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

*Meeting was turned over to Board President Matt Miller

C. Establish 2024 annual compensation of the Board and Fiscal Officer per ORC 505.24

Trustee Miller made a motion to establish the 2024 annual compensation of the Board and Fiscal Officer. Seconded by Trustee DeChiara

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

D. Establish a wage schedule for all non-union bargaining units

Trustee Miller made a motion to establish the wage schedule for all non-union bargaining units.
Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

E. Reappoint personnel to fiduciary and non-bargaining unit positions to include benefits, terms, and conditions of employment

Trustee Miller made a motion to reappoint personnel to fiduciary and non-bargaining unit positions to include benefits, terms, and conditions of employment. Seconded by Trustee DeChiara

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

F. Consider authorizing the Fiscal Officer to make advances from the General Fund as deemed necessary.

Trustee Miller made a motion to authorize the Fiscal Officer to make advances from the General Fund as deemed necessary. Seconded by Trustee DeChiara

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

G. Set monthly days and time for regular meetings/consider work sessions as an allotted time period prior to regular meetings and extend 121.22 (F) a rule for the Board

Trustee Miller made a motion to set monthly days and times for regular meetings/consider work sessions as an allotted time period prior to regular meetings and extend 121.22 (F) a rule for the Board
Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

H. Approve receipt of all advances from county auditor on property taxes

Trustee Miller made a motion to Approve the receipt of all advances from the county auditor on property taxes. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

I. Consider setting 2024 mileage reimbursement per mile per current IRS rates

Trustee Miller made a motion to consider setting 2024 mileage reimbursement per mile per current IRS rates. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

J. Authorize the Fiscal Officer to invest interim funds and conduct operational transfers within funds as available and necessary

Trustee Miller made a motion to Authorize the Fiscal Officer to invest interim funds and conduct operational transfers within funds as available and necessary. Seconded by Trustee DeChiara

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

K. Establish rate of reimbursement for uniform clothing allowance for non-union personnel limited as follows:

1. Police Chief - \$1,200.00
2. Public Works Director - \$500.00
3. Fire Chief and Deputy Chiefs to be equal to employees of the collective bargaining unit.
4. Township Administrator - \$500.00
5. Zoning Inspector and Assistance Zoning Inspector - \$500.00

Trustee Miller made a motion to Establish a rate of reimbursement for uniform clothing allowance for non-union personnel limited as stated above. Seconded by Trustee DeChiara

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

L. Consider utilizing GovDeals.com auction site for the calendar year 2024

Trustee Miller made a motion to utilize GovDeals.com auction site for the calendar year 2024. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

M. Consider affirming and ratifying video service providers

Trustee Miller made a motion to affirm and ratify the video service providers. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes

N. Consider authorizing the Township Administrator to proceed with the Actuarial Report for 2023 self-funded vision and dental benefits per the state auditor's request.

Trustee Miller made a motion authorizing the Township Administrator to proceed with the Actuarial Report for 2023 self-funded vision and dental benefits per the state auditor's request. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

O. Consider Blanket Certificates, purchase orders, and open blankets for each department.

Trustee Miller made a motion to consider Blanket Certificates, purchase orders, and open blankets for each department. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

P. Consider super blanket certificates for all department

Trustee Miller made a motion to consider super blanket certificates for all departments. Seconded by Trustee DeChiara

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Excused absence:

Additions/Deletions to Agenda – Roll Call by Department:

Communications/Announcements Details available at Perrytwp.com:

Public Speaks on Agenda Items Up for Action

Unfinished Business:

Department Agenda Items (Information/Action Items)

Administration:

Consider renewal of CLOUT ~Coalition of Large Ohio Urban Townships

Administrator Martin indicated the Board has received an invoice from OTA (Ohio Township Association Risk Management Authority) concerning the opportunity to renew the CLOUT Membership. The acronym CLOUT stands for Coalition of Large Ohio Urban Townships. Administrator Martin stated the

Board has been a member of CLOUT for the past nineteen years. She gave details of the benefits as a member of CLOUT for the township. To renew the membership a fee of \$200.00 is required to the OTA.

Trustee Miller stated so moved. Seconded by Trustee DeChiara

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Consider accepting a GovDeals check in the amount of \$3,506.70

Administrator Martin asked the Board to accept the GovDeals check for \$3,506.70. Administration Martin provided documents with information on the sale of items from the township.

Trustee Miller stated so moved. Seconded by Trustee DeChiara

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Road Department

Zoning:

1. Consider resolution for Zoning Manual services

Zoning Inspector Jeff Whytsell asked the Board to make a motion to approve a resolution to continue the financial partnership with Brosius, Johnson, and Griggs LLC to complete the test revision and format update for our township zoning regulations for a quoted fee of \$6,000.00.

Trustee Miller stated so moved. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

2. Consider Nuisance Declaration and Citation in the amount of \$500.00 at 4154 Harbrook Ave SW 44662

Zoning Inspector Jeff Whytsell requested a motion to declare 4154 Harbrook Ave SW Navarre, Ohio 44662 a nuisance and approve a \$500.00 citation.

Trustee Miller stated so moved. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Fire Department:

1. Consider purchasing a new Sutphen fire truck

Chief Sedlock asked the Board to consider purchasing a new fire engine. As part of the fire department's plan to stagger the purchase of a new apparatus, we do not run into the problems we have had in the past where they all get old at the same time which in turn takes units out of service on a more frequent basis because of mechanical issues. Due to extended production time, it also makes it even more difficult to replace them. Based on the information and the pricing breakdown, Chief Sedlock recommended that the Board allow the purchase of this new fire truck. Chief Sedlock also recommended that we take advantage of the savings of \$61,011.12 that will be incurred if we pay for it all at once for the price of \$903,591.60.

Chief Sedlock also recommended that we request a performance bond to protect the Fire Department and the township.

Trustee Miller made a motion to purchase a new fire truck approving the agreement that has been prepared which includes a corresponding purchase order for the amount of \$910,146.88. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Police Department:

1. Consider agreement with Stark County Law Enforcement Training Facility

Chief Taylor asked the Board to consider an agreement with the Stark County Sheriff's Office for the use of their Stark County Law Enforcement Training Facility located at 143 1st Street SE Massillon, Ohio 44646. The terms of the agreement are from January 1, 2024, to December 31, 2024. Either party may terminate the agreement by providing the other party written notice not less than sixty days prior to the date of termination. The cost of this agreement is \$25.00 per officer. At this time, we have twenty-six (26) officers. The total cost would be \$650.00.

Trustee Miller stated so moved. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

2. Consider hiring full-time Officer Sara Carver

Chief Taylor recommended to the Board of Trustees to hire Sarah Carver as a full-time police officer. Ms. Carver graduated from Minerva High School in 2019. Ms. Carver graduated from the University of Akon's Police Training Academy in December 2023. While conducting her background check Chief Taylor stated he spoke with many people including her previous employer and her Police Academy Commander. Everyone spoke very highly of Ms. Carver, and I look forward to bringing her to our team.

Her start date will be Friday, January 5, 2024. Ms. Carver will be entitled to a uniform allowance in the amount of \$1,200.00 per year. The starting salary will be \$26.52 per hour. Ms. Carver has successfully passed the required pre-employment tests and background checks for our department

Trustee Miller stated so moved. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Law Director:

Fiscal Officer Report

Consider Pending Warrants

Fiscal Officer Chessler stated the following pending warrants for week ending 12/19/2023 for bills in the amount of \$46,022.63 for bills/payroll for the week ending 12/26/23 in the amount of \$805,218.62 and week ending 01/02/24 in the amount of \$60,183.04 bills for a combined total of \$911,424.29.

Trustee Miller stated so moved. Seconded by Trustee DeChiara.

ROLL CALL: Mr. Miller, yes. Ms. Nelligan, yes. Mr. DeChiara, yes.

Board of Trustees of Trustees Updates – Roll Call

1. Trustee Nelligan-
2. Trustee Miller
3. Trustee DeChiara, Jr

Public Speaks:

Shawn Matak

Mr. Matak is a pastor with a local Baptist church located at 191 Whipple Ave. He invited the Fire Marshall, Mark Murphy to check out the building to make sure it was safe. He met Mark Murphy and just wanted to share what a credit he is to the township.

Problem Properties:

Department Matters Not Requiring Board of Trustees Action:

Administration:

Fire Department:

Police Department:

Road Department:

Parks/Recycling:

Zoning:

Law Director:

Announcements:

Public Speaks-Open Forum:

Adjournment:

With nothing further to come before the Board of Trustees, Trustee Miller made a motion to adjourn the regular meeting at 7:22 pm; Seconded by Trustee DeChiara

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

With nothing further to come before the Board of Trustees, Trustee Miller made a motion to adjourn into executive session at 7:23 pm; Seconded by Trustee DeChiara

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Executive Session(s):

ORC 121.22 (G)(1) personnel to include Board, Law Director, Administrator, and Police Chief

With nothing further to come before the Board, Trustee Miller made a motion to adjourn the executive meeting at 8:30 pm; Seconded by Trustee DeChiara

ROLL CALL: Ms. Nelligan, yes. Mr. Miller, yes. Mr. DeChiara, yes.

Matt Miller, President

Craig Chessler, Fiscal Officer

Perry Township Board of Trustees Motion for Executive Session – Personnel

Meeting Date: JANUARY 2, 2024

Time of Motion: 7:22 PM

Trustee NELIGAN moved to convene in executive session for the following purpose:

Pursuant to R.C. 121.22(G)(1) [A check mark must be placed next to the applicable section(s)]:

To consider the:

- appointment,
- employment,
- dismissal,
- discipline,
- promotion,
- demotion,
- or compensation

of a public employee or official, or

- investigation of charges against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

Additional Comments (if applicable) _____

The motion was seconded by Trustee _____, and a roll call vote of the Board was then recorded:

Trustee <u>NELIGAN</u>	<input checked="" type="radio"/> Yes	No
Trustee <u>MILLER</u>	<input checked="" type="radio"/> Yes	No
Trustee <u>DECIARA</u>	<input checked="" type="radio"/> Yes	No

CONCLUDED @ 8:30 PM

Note:

Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office.