



Invitation to Bid
Request for Proposals (RFP)
Lawn Mowing and Associated Services
Various Park Locations in Perry Township, Stark County, Ohio
Proposal Deadline: April 15th at 4:00 p.m.

Perry Township, Stark County, Ohio is seeking proposals for a Contractor who has demonstrated abilities to perform the attached Scope of Work. The contractor must currently be in the business of providing lawn maintenance services.

The selected Contractor will be required to:

- Execute a contract with Perry Township, Stark County, Ohio
- Maintain General Liability Insurance (\$1,000,000. minimum) and Workers Compensation Insurance (\$100,000.) and submit proof of such insurance.

No contractor who is the recipient of Perry Township, or who proposes to perform any work or furnish any goods under this agreement shall discriminate against any worker, employee, applicant, or any member of the public because of race, color, sex, gender, sexual orientation, religion, age, marital status, national origin, veteran's status, physical or mental disability or perceived disability, or other criteria protected by law. Discriminatory practices based on the foregoing are declared to be contrary to the public policy of the township. Perry Township, Ohio complies with all Equal Employment Opportunity requirements. Perry Township, Stark County, Ohio does not discriminate in the admission of, or employment in, its programs, activities or services. Minority and women owned businesses, as well as Contractors located in Perry Township, Stark, Ohio, are encouraged to submit proposals.

Proposal responses shall be submitted on the Proposal Submission Form. The proposal must include at least two professional references. Reference(s) should be attached to the Proposal Submission Form and include current contact information including name, address, telephone number and email address.

Completed proposals must be received no later than April 15th, 2025, at 4:00 p.m. and delivered to the Perry Township Administration Office~ 3111 Hilton St. N.W., Massillon, Ohio or at the 6pm Board of Trustees meeting on April 15th, 2025.

Bids must be submitted in a sealed envelope Attention: Fiscal Officer~ Craig Chessler.

NOTE: Proposals received after this deadline may be refused and deemed ineligible for consideration at the Township's sole discretion.

Perry Township, Stark, will review all proposals submitted and if deemed to be in the best interest of the Township, a Contractor will be chosen.

The Township shall be free to accept any proposal it deems appropriate in its sole discretion. The Township will determine the final scope and project components, based on funding availability. The Contractor selected will be required to submit a Certificate of Insurance naming Perry Township, Stark County, Ohio as an additional Insured, which will be reviewed by the Township Law Director.

A contract will then be negotiated between the Contractor and the Township, with each agreeing to the terms of the contract and affixing authorized signatures. The contractor will be required to complete all forms and certifications required by the Township, State and Federal governments.

Before submitting the request for proposal, the contractor shall examine the scope of work and visit the site of the work to become familiar with the working conditions and the exact nature and extent of the work considering any special or unusual features peculiar to this project. By submitting a proposal, the contractor, if selected for award, shall be deemed to have accepted the terms of this RFP.

SCOPE OF SERVICES This scope of work pertains to the requirements of maintaining grass and various services. The Contractor shall furnish all labor and materials necessary to perform the mowing and landscaping maintenance tasks in the RFP. It shall be the Contractor's responsibility to verify the areas, sizes and quantities of the surfaces and items to be maintained in this RFP. Failure of the Contractor to verify the listed amounts shall not relieve the Contractor of the responsibility to provide all services required to the standards included herein, for the prices submitted in Contractor's proposal.

All work is to be performed Monday through Friday between the hours of 7 am to 6 pm. The lawn and grass areas must be maintained and serviced at the frequency and to the standards as detailed in these specifications.

The Parks Director and/or designee shall determine whether the tasks have been performed, and that the performance is in accordance with the standards set forth in these specifications.

SCOPE OF WORK

1. Contractor shall furnish all labor, equipment, and materials necessary to complete the scope of work, as specified herein.
2. Prior to each mowing, remove all litter and debris from lawn areas, and perform general upkeep of area.
3. Ensure grass is blown from walkways, trails, flowerbeds and parking areas into lawn areas (avoiding blowing clippings into flowerbeds and roadways).
4. Contractor is to string trim all fences, trees, accessories, signs, etc. as present in each area.
5. Contractor is to ensure proper safety equipment is used and guards are in proper position on all mowers.
6. Base contract pricing includes 27 mowings of locations per the mowing schedule; however, schedule may be altered (increased or decreased) per the PWD request and/or as needed due to climatic conditions. The Contractor will be paid according to the actual number of mows in the preceding time period invoiced.

7. Grass heights will be set seasonally and by park use area and through communications with the PWD.

LOCATIONS OF WORK TO BE PERFORMED UNDER RFP AND INCLUDED IN BASE BID: PAYMENT TO CONTRACTOR At the end of each week, the Contractor shall render to the PWD their invoice, for the services provided. Payment will be made based on the number of mows in the preceding time period.

CONTACT INFORMATION: Questions can be emailed to Jwellman@perrytwp.com or call 330-832-7750 Mon. – Fri. 7am to 3pm.

Location Tasks Approximate Acreage throughout Perry Park System. Remove litter and debris, cut grass string trim playgrounds, flower beds, signs, shelters, trees, and all other park features.

This Bid is for mowing all parks, weed eating, picking up sticks, and fall leaf clean-up. Fuel costs must be included in your bid. No A-La- Cart Items unless prior approval from Public Works Director. Clippings and leaf clean-up may be dumped at the Road Department in yard waste.

In the event of a drought or other natural event the Public Works Director may suspend mowing. Otherwise, all parks must be mowed weekly.

Fall cleanup consists of 2 leaf cleanups at Regis Perry Memorial Park in late fall after most leaves have fallen by the direction of PWD.

PAYMENT TO CONTRACTOR

At the end of each week, the contractor shall render to the PWD their service invoice, for the services provided. Payments will be made based on the number of mows in the preceding time period. Any inquiries of invoice payments or any other general inquiries will be posed directly to the PWD~ John Wellman at 330-832-7750 or jwellman@perrytwp.com or his designee. Please do not contact the Fiscal Office.

PROPOSAL SUBMISSION FORM Perry Township Lawn Mowing and Associated Services

COMPANY NAME	TELEPHONE NUMBER
AUTHORIZED REPRESENTATIVE NAME AND TITLE	
ADDRESS (Home Office)	
NUMBER OF FULL-TIME EMPLOYEES	
OWNERSHIP/BUSINESS INFORMATION	

Attach:

- 1) References with contact information
- 2) Proof of Insurance and worker's compensation
- 3) Submit bid bond

These are fixed prices for all requirements identified in Scope of Services. Pricing submitted in this portion must be fully inclusive of all anticipated costs of the RFP. Pricing to comply with the Scope of Services for locations identified in the RFP. Base bid for the lawn mowing and landscaping services, price per cut:

Location	Tasks	Approximate Acreage	Price Per Mow
Summerdale Park 1212 Summerdale Ave NW Massillon, OH	Mow around entire park to include both ball fields, weed eat around any structure, fence, playground equip. Pick-up sticks.	5.69	\$ _____
Regis Perry Sr Park 221 Lennox Ave SW Massillon, OH	Mow around entire park to include all ball fields. Weed eat around any structure, fence, playground equip. Pick-up any sticks. Fall leaf clean-up in late fall two times	15.96	\$ _____
Perry Park overflow parking lot, south side of Harsh	Mow around edge of parking lot. Spray weeds in stone. Weed eat as needed. Pick up any sticks.	0.81	\$ _____
Lynch Park Behind Handel's Ice Cream on Lincoln Way	Mowing park and weed eat as needed. Pick up any sticks	1.07	\$ _____
Meredith Park 841 Genoa Ave SW Massillon, OH	Mow entire field inside and outside of walking track. Mow around the edge of parking lot and around buildings. Weed eat around all structures and trees. Trim grasses at entrance as needed and in fall. Spray weeds as needed in parking lot	7.88	\$ _____

	islands. Pick up any sticks.		
Oakhill Park 2621 Delaware Ave SW Canton, OH	Mow entire grass area at park. Weed eat around all structures and fencing.	3.10	\$ _____
16 th St Ball fields Between Miles and Manor NW	Mow all grass areas to include both ball fields. Weed eat around all structures and fencing. Spray weeds in gravel parking lot. Pick up any sticks.	3.12	\$ _____
Fasnacht Farm Park 1126 Jackson Ave NW Massillon, OH	Mow areas around both houses and barns from Jackson Ave along barn driveway to tree line at south edge of property back to garden area. Weed eat around structures. Pick up any sticks. Mow the new walking path after it is developed.	4.34	\$ _____
Grovenmiller Park 4500-4600-4601 Tioga St NW, Canton, OH	Mowing, stick pick-up	0.74	\$ _____
Tioga Park – on Ambrose Ave NW between Marcellus & Tioga NW	Mowing, stick pick-up	0.29	\$ _____
Richville Cemetery – NE corner of Richville Dr and Navarre Rd	Mowing, stick pick-up, weed eat around fence		\$ _____
Township Hall 3111 Hilton St NW Massillon OH	Mowing, stick pick-up, spray weeds in lava rock		\$ _____
Recycle Center on Austin – Next to Township Hall	Mowing, stick pick-up, weed eat, spray weeds in rocks		\$ _____
Saratoga NW fork in the road-Onieda, Saratoga, and Mohawk intersection	Mowing, stick pick-up		\$ _____
Crescentview median/island-133 block of Crescentview Dr NW	Mowing, stick pick-up		\$ _____

Rowmont Median/Island- 3055 block of Rowford Ave NW	Mowing, stick pick-up		\$
Lenox NW Median-on Lennox NW between Lincolnway and Bailey St NW	Mowing, stick pick-up		\$ _____
Y @ Perry Dr NW & Monticello NW	Mowing, stick pick-up		\$ _____
Recycle Center @ Perry Dr SW/Southway St SW-5075 Southway St SW	Spray for weeds		\$ _____
			Total _____

Annual Cost estimating mows \$ _____

Signature of Authorized Representative	Name/Title of Authorized Representative	Date
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On April 10, 2025 at 8am, the Public Works Director will meet interested bidders on site at Meredith Park ~ 841 Genoa Ave. S.W. Massillon 44646 to tour properties, review required services and answer any questions.

Annual Cost estimating 27 mows and additional stated services \$ _____

Signature of Authorized Representative

Date

Name/Title of Authorized Representative