



**Invitation to Bid ~ Disposing of Trash
REQUEST FOR PROPOSALS (RFP)
Disposing of Trash and Associated Services
For Various Park Locations in
Perry Township, Stark County, Ohio
Proposal Deadline: April 11th 1:00 p.m.**

Perry Township, Stark County, Ohio is seeking proposals for a Contractor who has demonstrated abilities to perform the attached Scope of Work.

The selected Contractor will be required to:

- Execute a contract with Perry Township, Stark County, Ohio
- Maintain General Liability Insurance (\$1,000,000. minimum) and Workers Compensation Insurance (\$100,000.) and submit proof of such insurance.

No contractor who is the recipient of Perry Township, or who proposes to perform any work or furnish any goods under this agreement shall discriminate against any worker, employee, applicant, or any member of the public because of race, color, sex, gender, sexual orientation, religion, age, marital status, national origin, veteran's status, physical or mental disability or perceived disability, or other criteria protected by law. Discriminatory practices based on the foregoing are declared to be contrary to the public policy of the township. Perry Township, Ohio complies with all Equal Employment Opportunity requirements. Perry Township, Stark County, Ohio does not discriminate in the admission of, or employment in, its programs, activities or services. Minority and women owned businesses, as well as Contractors located in Perry Township, Stark, Ohio, are encouraged to submit proposals.

Proposal responses shall be submitted on the proposal Submission Form. The proposal must include at least two professional references. Reference(s) should be attached to the Proposal Submission Form and include current contact information including name, address, telephone number and email address.

Completed proposals must be received no later than April 11, 2025 at 1:00 p.m. and delivered to the Perry Township Administration Office ~ 3111 Hilton St. N.W., Massillon, Ohio.

Bids must be submitted in a sealed envelope Attention: Public Works Director ~ John Wellman.

NOTE: Proposals received after this deadline may be refused and deemed ineligible for consideration at the Township's sole discretion. Perry Township, Stark, will review all proposals submitted and if deemed to be in the best interest of the Township, a Contractor will be chosen.

The Township shall be free to accept any proposal it deems appropriate in its sole discretion. The Township will determine final scope and project components, based on funding availability. The Contractor selected will be required to submit a Certificate of insurance naming Perry Township, Stark County, Ohio as an additional insured, which will be reviewed by the Township Law Director.

A contract will then be negotiated between the Contractor and the Township, with each agreeing to the terms of the contract and affixing authorized signatures. The contractor will be required to complete all forms and certifications required by the Township, State and Federal governments.

Before submitting the request for proposal, the contractor shall examine the scope of work and visit the site of the work to become familiar with the working conditions and the exact nature and extent of the work taking into account any special or unusual features peculiar to this project. By submitting a proposal, the contractor, if selected for award, shall be deemed to have accepted the terms of the RFP.

SCOPE OF SERVICES This scope of work pertains to the requirements of maintaining trash. The Contractor shall furnish all labor and materials necessary to perform the services in the RFP. It shall be the Contractor's responsibility to verify the areas, sizes and quantities of the services and items to be maintained in this RFP. Failure of the Contractor to verify the listed amounts shall not relieve the Contractor of the responsibility to provide all services required to the standards included herein, for the prices submitted in Contractor's proposal.

All work is to be performed on Friday and Monday between the hours of 7 am to 6 pm. The trash receptacles must be maintained and serviced at a frequency and to the standards as detailed in these specifications unless otherwise directed by the PWD.

The Parks Director and/or designee shall determine whether the tasks have been performed, and that the performance is in accordance with the standards set forth in these specifications.

SCOPE OF WORK

1. Contractor shall furnish all labor, equipment, and materials necessary to complete the scope of work, as specified herein.
2. Any unusual or suspicious trash dumping or activity in the Park System will be promptly reported to the PWD.
3. Ensure receptacles requiring liners have an extra liner placed in the interior of the receptacle.
4. Contractor is to ensure proper safety equipment is used by all employees. (i.e., appropriate gloves to prevent needle sticks, glass, prevent injuries)
5. Base contract pricing includes all locations per the schedule; however, the schedule may be altered (increased or decreased) per the Township's request and/or as needed due to climatic conditions. Contract will be paid according to the actual number of receptacle pulls in the preceding time period invoiced.

6. All service inquiries and invoice payments should be directed to the PWD.

LOCATIONS OF WORK TO BE PERFORMED UNDER RFP AND INCLUDED IN BASE BID: PAYMENT TO CONTRACTOR
AT the end of each week, the Contractor shall render to the PWD their invoice, for the services provided.
Payment will be made based on the number of trash pulls in the preceding time period.

CONTACT INFORMATION: Questions can be emailed to Jwellman@perrytwp.com or call 330-832-7750 Mon. –
Fri. 7am to 3pm.

PAYMENT TO CONTRACTOR

At the end of each week, the contractor shall render to the PWD their service invoice, for the services provided. Payments will be made based on the number of trash pulls in the preceding time period. Any inquiries of invoice payments or any other general inquiries will be posed directly to the PWD ~ John Wellman at 330-832-7750 or Jwellman@perrytwp.com or his designee. Please do not contact the Fiscal Office.

COMPANY NAME	TELEPHONE NUMBER & EMAIL ADDRESS
AUTHORIZED REPRESENTATIVE NAME AND TITLE	
ADDRESS (Home Office)	
NUMBER OF FULL-TIME EMPLOYEES	
OWNERSHIP/BUSINESS INFORMATION	

- Attach: 1) Two References with contact information 2) Proof of current Insurance and Worker's Compensation
- 3) Submit bid bond

These are fixed prices for all requirements identified in Scope of Services. Pricing submitted in this portion must be fully inclusive of all anticipated costs of the RFP. Pricing to comply with the Scope of Services for locations identified in the RFP.

Location	Tasks	Total Trash Cans	Price per Location
Summerdale Park 1212 Summerdale Ave NW Massillon, OH	5 trash cans around the pavilion, 4 trash cans at each ball field.	9	\$ _____
Regis Perry Sr Park 221 Lennox Ave SW Massillon, OH	8 trash cans by each pavilion, 2 cans by the playground equipment, 6 cans by ball fields.	16	\$ _____
Perry Park overflow parking lot, south side of Harsh	During the summer months there will be 1 trash can in this lot.	1	\$ _____
Lynch Park Behind Handel's Ice Cream on Lincoln Way	2 trash cans.	2	\$ _____
Meredith Park 841 Genoa Ave SW Massillon, OH	4 trash cans by the pavilion	4	\$ _____
Oakhill Park 2621 Delaware Ave SW Canton, OH	6 trash cans will be placed around the park.	6	\$ _____
16 th St Ball fields Between Miles and Manor NW	4 trash cans will be placed around the ball fields.	4	\$ _____
Fasnacht Farm Park 1126 Jackson Ave NW Massillon, OH	3 trash cans will be back by the garden area.	3	\$ _____

Richville Cemetery – NE corner of Richville Dr. and Navarre Rd	1 trash can inside gate.	1	\$ _____
--	--------------------------	---	----------

Annual Cost estimating approximately 46 cans twice a week. \$ _____

Perry Township Park Trash Removal Bid

This Bid is for emptying all trash cans at each designated park from March 1st to November 1st. This will be done twice a week. First on Monday and then on Friday. The trash will be removed, and a new bag will be replaced in the can. Some parks may have trash barrels that do not have bags and they can just be dumped. The trash can be placed in the dumpster at Regis Perry Sr. Park or taken to the Road Department and placed in the dumpster.

After April 11th, 2025, all interested service parties will be notified via email as to the successful bidder. Thank you for your interest in serving Perry Township.

—

Signature of Authorized Representative

Date _____

Printed Name/Title of Authorized Representative